



GRAND TWINS INTERNATIONAL  
(CAMBODIA) PLC.

Phnom Penh, 02 May 2023

**GUIDELINE  
ON REGISTRATION, ATTENDANCE AND APPOINTMENT OF AUTHORIZED REPRESENTATIVE TO  
ATTEND THE 9<sup>th</sup> GENERAL MEETING OF SHAREHOLDERS OF  
GRAND TWINS INTERNATIONAL (CAMBODIA) PLC.**

We, **Grand Twins International (Cambodia) Plc.** (“Company” or “Grand Twins” or “GTI”), the first private company listed in Cambodia Securities Exchange (“CSX”), we would like to inform the Company’s shareholders that the Company’s seventh general meeting of shareholder (“GMS”) enrollment will be from 9<sup>th</sup> to 12<sup>th</sup> May 2023. The shareholders named in the list of shareholders on 03<sup>rd</sup> May 2023 are eligible to attend the GMS, which will take place on 25<sup>th</sup> May 2023, unless:

**A. REGISTRATION**

Shareholders can register to attend the GMS with ACLEDA Bank Plc., as the Company’s securities registrar, transfer and paying agent, located at Building 61, Monivong Blvd, Sangkat Sraschork, Khan Doun Penh, Phnom Penh, every working day from 9<sup>th</sup> to 12<sup>th</sup> May 2023 from 08:00 a.m. to 04:00 p.m.

Shareholders can register to attend the GMS with ACLEDA Bank Plc., as the Company’s securities registrar, transfer and paying agent via email or any means Shareholders can come to ACLEDA Bank Plc.’s office as above-mentioned directly or through his or her authorized representative to receive an invitation for the GMS.

In the case of a shareholder registered for the GMS but did not receive the GMS’s invitation, is still entitled to attend the GMS.

Shareholders must lose their right to attend the GMS if the shareholders or his/her authorized representative have not registered in a timely manner as per indicated timeframe in this instruction.

At the time of registration, shareholders or his/her authorized representative will receive the GMS’s invitation.

**Remark:** The invitation will not be provided to the shareholders anymore during the GMS.

**B. ATTENDANCE**

The Company’s GMS will be held at the Company’s registered office address, unless any necessary in changing of the location of the GMS, we will notify the shareholders in advance.

- GMS Date: 25<sup>th</sup> May 2023
- Time: From 08:00 a.m. to 11:30 am
- Attendance registration: From 08:00 a.m. to 09:00 a.m.

The failure to register your attendance as per the indicated time above, you will lose your right to attend the GMS.

Shareholders who attend in this GMS, have to bring with him/her the invitation (if any) received during enrollment from 9<sup>th</sup> to 12<sup>nd</sup> May 2023 at ACLEDA Bank Plc., and his/her identification card or passport. In the case of appointment of authorized representative to attend to the GMS, he/she must bring "Proxy Letter" which is signed by the shareholder and his/her authorized representative in accordance with the standard form set out by Grand Twin. Each authorized representative must also bring with him/her identification card or passport.

**C. APPOINTMENT OF AUTHORIZED REPRESENTATIVE**

In the case of a shareholder who appoints his/her authorized representative to attend the GMS, the shareholder must submit to proxy letter to the Company during the registration at the GMS's venue.

In the case of a shareholder, a shareholder who appoints his/her authorized representative to attend the GMS, the shareholder must appoint his/her authorized representative in accordance with the standard form "Proxy Letter" set out by Grand Twins.

A Shareholder can appoint only an authorized representative. Many shareholders can appoint an authorized representative collectively.

Standard form "Proxy Letter" consists of two types: for individual shareholder as and legal entity shareholder.

To facilitate the shareholders, the Proxy Letter is prepared in two languages: Khmer and English. Shareholder can select a form of Proxy Letter in one language.

For further information, please contact directly to **Mrs. Yim Raksmei** via (855) 222 505 or email: [qmig.ac08@qmico.com](mailto:qmig.ac08@qmico.com) or through ACLEDA Bank Plc, as Grand Twins' Securities Transfer and Paying Agent through:

- Address: #61, Monivong blvd, Sangkat Sraschork, Khan Doun Penh, Phnom Penh
- Phone Number: (855) 15 900 538  
Email: [huot.sophy@acledabank.com.kh](mailto:huot.sophy@acledabank.com.kh)
- Phone Number: (855) 15 800 663  
Email: [ken.rithputhea@acledabank.com.kh](mailto:ken.rithputhea@acledabank.com.kh)
- Phone Number: (855) 61 287 766  
Email: [op.rtp@acledabank.com.kh](mailto:op.rtp@acledabank.com.kh)



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